

PHF Board Meeting Minutes January 1-15-19

Present: I Anderson, B Mest, H Prole, J Apuzzo, A Holloway, A Savard, K Mest, M Alba-Gonzalez, P Demboski, B Shock, D Alvarado, C Valdovinos
Not present: J Weinman, G Galvez, S Estevez. N Avila

6:19 Minutes (Savard): December minutes approved.

6:20 Update of PHF transition (B.Mest)

Received card reader so we can accept credit card payments for PHF goods for sale.

6:22 STEM Lab update & future partnerships

- Orders are ready to be placed. Charge can go on debit card. Not using LBEF account. Prole to submit promo piece on the purchase.
- Communicating with Science guy regarding kits. Substitute shortage due to LA unified SD strike, so trainings are on hold. EIE in the works but training not likely until March. Usage of STEM lab can commence even without the kits.
- PHF Banner: Needs to be designed (size, copy/verbiage, where to hang). English & Spanish.
- Giving Tree: Asking for donations/pledges for small non-consumables for STEM lab (magnifying glass, thermometer). To be done as part of live-auction portion for gala.
- Ribbon cutting ceremony possible for when STEM lab opens for hype and awareness.
- Recommendation to announce it on the marquis, also interview some kids about what they are excited about for STEM lab, also teacher interviews.
- Recommendation to hold STEM lab open during spring open house. Coordinate with PTA regarding if they are planning a science night.

6:42 Financials & Treasurer's Report (Shock)

- Account Balances: LBEF account balance at \$532.59. F&M: \$46, 539.29. Paypal: \$4,214.62. Total Fund Balance: \$ 51,286.50. Action Item (Shock): transferring \$3k from paypal to F&M. Note: Paypal can be tricky in quickbooks. Discussion regarding utilizing notes area in paypal.

Teacher Grants (if any):

- First Grade Teachers: want to test the waters, get pre-approval on grant prior to formal grant write-up.
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First grade tutoring: Name of Program: Linda Mood Bell

- 10 kids per session (5 per teacher) in 3 sessions. School Site Council paid for 1st session. No money for 2nd and 3rd session. First grade teachers wanting foundation to

consider funding each of the 2nd and 3rd sessions. Less than \$5,000 combined for both sessions. Duration and frequency of program: 2 days a week for 6 weeks.

- Funding a stipend for the tutoring could be a consideration, but not preferred. Sra Koerner and Moscoso are the ones running the program. In recent past, 1st grade has not received major grants.
- Funding formulas do not favor Patrick Henry, so the existence and success of PHF becomes more important.
- Academic need is the determining factor of who is selected for tutoring (based on a test). Data to be requested in grant request regarding success of the program.
- Funding it this year does not necessarily mean we need to fund it next year, but it may set a precedent. Financials of the PHF at the time need to be considered.
- Alba-Gonzalez to do a shout-out at next staff meeting to remind teachers to submit grant requests, remind them we are here.

7:17 Events (K.Mest)

January Dance Party

- 115 tickets sold. Former DJ for Coolio will be there. Photo booth will be included for free. Lounge area. “We Break” beyond the bell vendor will be there to get the party going. Raised platforms for dancing.
- Patrick Henry businesses will be there: Chronic Tacos, fruit kabobs, sweets, available for purchase (noted on online ticketing platform).
- PHF: Help needed for checking people in and selling stickers. Kathleen and Brandi so far: sign-up genius sign-up needed (Mest)

Giving Gala (by Mungo): Event with 20 non-profit orgs. 6-9pm February 13th: Grand opening for the Hangar at LB Exchange. Mini-restaurants inside (think Steelcraft). \$35 for food/bev tickets (plus Eventbrite service charge). Live music. 300 tickets: if they all get sold, we get 100% of the funds back. Need to specify to participants to pick “Patrick Henry” as recipient. All local residents welcome.

Birthday Marquis: almost sold out! Great success. Stickers; about 100 stickers sold at holiday show.

Gala Auction Items: Any help getting items is welcome. Tips on businesses, hotel stays, timeshares, giftcards, experiences, teacher experiences, event tickets, services, hosting events at a home.

7:48 Communication (J.Apuzzo, Prole, Rodiles)

- Website looking very good. Jackie Apuzzo not going to be around for March meeting due to vacation- Rodiles to cover. “Your Donations at Work” news to promote on website. Needs translation.

- Patrick Henry plush mascot ready for photo opps.

Beyond the Bell (Holloway)

- Amber's folding tables missing from school. They were labeled with Holloway. Used for Beyond the Bell (B29, moved into B31). May have been moved to storage container.
- Scholarships parameters discussion
- Translation of packet cover sheet needed (Clarabelle)
- January 27th: Flyer Day at Patrick Henry, 9am-12pm; help needed.
- Online calendar to be updated to remove in-house logistical items.
- Classrooms Needed: Tuesday for 2 classes, 2 classes for Friday.
- Classroom usage will not conflict with open house night or setup time for open house. Only using bungalow 29 that day.

Open Comment:

Parent Forum hosted by Madrigal coming up on Thursday 1/17 to talk about fostering inclusion on the campus.

Meeting adjourned 8:11pm

Next meeting February 19